



**International  
School**  
Los Angeles  
**Lycée  
International**

**Campuses**

Burbank  
Los Feliz  
Orange County  
Pasadena  
West Valley

Dear current and potential school financial aid recipients,

The Financial Aid Department uses an outside organization called "School and Student Services" (SSS) for Financial Aid screening process. SSS is a service of the National Association of Independent Schools (NAIS) and is used by thousands of K-12 schools and other organizations across the country to help assess a family's ability to pay school costs.

Families applying for financial aid must complete and/or provide all of the following on or before **March 31, 2017**.

- 1)** Complete a Parents' Financial Statement (PFS) application **online**, <http://sss.nais.org/parents>. Families who applied for school aid online last year should use the "**returning family**" option so that the application will be pre-populated with much of the needed information.
- 2)** The cost to apply online is **\$48.00**. The online processing of your PFS application is available at: [Apply for School Aid](#).
- 3) The International School of Los Angeles' SSS school ID number is 3920.**
- 4)** All supporting documents (2016 tax returns, W-2 forms, etc.): Once you finish the online application, you will be asked to scan and upload **individual** documents to complete the process. The full instructions are available in the PFS Financial Statement Workbook and Instruction Booklet ([PFS Instructions Booklet](#)). Paper documentation will not be accepted by the School and all documentation must be uploaded online. **For additional safety, be sure to black out all social security numbers before scanning and uploading documents.**
- 5)** Parents needing further assistance can ask their campus business managers for help.

**Corporate Office**

1105 W Riverside Dr, Burbank, CA 91506  
tel 818-994-2961, fax 818-994-2816, [www.internationalschool.la](http://www.internationalschool.la)

For families in which parents are remarried, the income of **all** members of the households is taken into account. In the event of separation or divorce, both parents will be required to fill out separate PFS applications.

Only families with students currently enrolled at the School (therefore, re-enrolling) are eligible for financial aid consideration. To be eligible for financial aid consideration, families must be current on all financial obligations to the School. Please note that a student's academic achievement and discipline record may also affect a family's eligibility for financial aid. **The maximum amount of financial aid awarded is 50% of tuition.**

The International School of Los Angeles reserves the right to request additional documents or information related to financial aid applications. All applications are considered in strict confidence.

The Financial Aid Department wishes your family much success in 2017-2018.

Sincerely,

John Fleck  
CFO, Financial Aid Department Head