



**International
School
Los Angeles
Lycée
International**

IN KIND DONATIONS

Campus allocation: _____

Donation date: ____ / ____ /20__

DONOR CONTACT INFORMATION (please print)		
Name of Donor(s) (as it will appear when published and on tax letter)		<input type="checkbox"/> I/we would like to remain anonymous
Business Name (if applicable)		Signature of Donor
Contact:	Name	Title
Email		Phone
Mailing Address		
City	State	Zip
Website		

*LILA provided no goods or services in consideration of this gift. Tax letters are provided up to 30 days from event date.
Your generous donations may be used at the discretion of the campus staff.*

DONATION INFORMATION & DETAILS (please print)		
Detailed description of donated item and any additional details (Include Restrictions, Conditions, Availability)		
*Estimated Fair Market Value \$ _____		If applicable, expiration date: ____/____/____
DELIVERY	CERTIFICATES & DISPLAY	MISCELLANEOUS
<input type="checkbox"/> Item Enclosed <input type="checkbox"/> Item mailed on: ____/____/____ <input type="checkbox"/> I will deliver on: ____/____/____ <input type="checkbox"/> Please contact me to arrange pickup	<input type="checkbox"/> I will provide gift certificate <input type="checkbox"/> Please create gift certificate <input type="checkbox"/> I have props to enhance display <input type="checkbox"/> Please find display props for me	<input type="checkbox"/> Contact me regarding sponsorship <input type="checkbox"/> Contact me regarding advertising

** This value is tax-deductible to the extent allowable by law. Please provide receipt if value is assigned.*

Please mail or fax this form to:	International School of Los Angeles Attn: Corporate Office, Libby Padilla 1105 W Riverside Drive, Burbank CA 91506	Tel: (818) 994-2961 Fax: (818) 994-2816
Contact:	Libby Padilla, Events Manager libby.padilla@lilaschool.com	
Deliver donations & any props to the designated campus		

FOR USE BY EVENT COMMITTEE		
Date Received:	Procured by:	Campus code: