



**International  
School**  
Los Angeles  
**Lycée  
International**

**Campuses**  
Burbank  
Los Feliz  
Orange County  
Pasadena  
West Valley

## **Part time (75%) Elementary English Teacher**

### **About the International School of Los Angeles**

#### **Mission:**

The International School of Los Angeles (LILA) is an international, preschool through 12th-grade school committed to academic excellence in a nurturing and intimate environment that encourages personal initiative, creativity and curiosity. Students are challenged through the rigorous and well-balanced bilingual curricula of the French and International Baccalaureate institutions. Our goal is to develop confident, caring, and open-minded critical thinkers who will thrive in a diverse competitive world.

#### **Context:**

We are currently seeking a part time Elementary English Teacher with experience teaching at the Elementary level for French and English curricula.

The English teacher will be on based at our West Valley Campus. The elementary school's education is based on the French curriculum, and includes up to one-third of instruction in English by 5th grade (Language Arts, Social Studies, STEM, et cetera).

### **Job Description**

**Title:** Part time Elementary English Teacher

**Department:** English

**Reports to:** Campus Director

**Location:** West Valley, Tarzana, CA

**Schedule:** Part time at 75%. General hours from Monday to Friday 8:30am to 3:30pm.

#### **Duties & Responsibilities:**

Perform the Elementary English Teacher's class plan including but not

limited to the following:

- Teaching students of 7 to 11 years of age in English, math, with a possible extension of STEM or Reading support.
- Communicate and collaborate with colleagues, administration, and parents.
- Maintain appropriate records including checking test papers, recording grades, checking student homework assignments and projects, and the necessary clerical work required to maintain student records.
- Provide for individualized and small group assistance for students as indicated by lesson plans.
- Follow all school policies, rules and procedures.

## **Selection Criteria**

### **Essential Qualifications:**

- Bachelor's degree in applicable field of education from an accredited college or university
- 3 years of teaching experience at the elementary level
- Meets California state certification requirements in appropriate field of education
- The applicant will be a motivated individual with a keen interest in encouraging and inspiring students to love learning and excel in the subject area of English, Math and Reading and/or STEM.

### **Desirable qualifications:**

- Bilingual French and English a plus.
- Reading Specialist a plus
- Knowledge of both American and French Education Systems a plus

## **How to apply**

Please send your cover letter, resume and list of references to [cv@lilaschool.com](mailto:cv@lilaschool.com) (please put "Elementary English Teacher, WV" in the subject line). The position is available to start in August 2017. *No phone calls, please.*