



**International  
School**  
Los Angeles  
**Lycée  
International**

**Campuses**  
Burbank  
Los Feliz  
Pasadena  
West Valley

## LILA Lions Athletics Coaches

### About the International School of Los Angeles

**Mission:**

The International School of Los Angeles (LILA) is a non-profit, independent, international school committed to bilingual education and academic excellence in a nurturing environment.

Our mission is to develop bilingual critical thinkers who are open-minded, confident and caring, and equipped to thrive in a diverse, competitive world.

We offer a preschool through 12<sup>th</sup> grade curriculum that culminates in the French *baccalauréat* or the International Baccalaureate®'s Diploma Programme.

**Values:**

The delivery of our mission is anchored in the commitment of each member of the school community to uphold the values of respect, excellence, and diversity.

### Job Description

**Title:** LILA Lions Coach

**Available Teams:** High school girls' volleyball, middle school girls' volleyball, middle and high school cross country, high school girls' basketball, middle school girls' basketball, high school girls' soccer, high school rugby, and coed high school track & field

**Department:** Athletics

**Reports to:** Athletics Manager

**Location:** Burbank, CA

**Main Objective:**

To be responsible for all aspects of a team's program, including developing, recruiting, training, scheduling, and coaching student-athletes at practices and competitions. Through this year-round, part-time position, the coach will work closely with the Athletics Manager. The coach will also assist in maintaining all policies and procedures required of student-athletes in the areas of eligibility.

**School Administration**

1105 W Riverside Dr, Burbank, CA 91506

tel 818-994-2961, fax 818-994-2816, [www.internationalschool.la](http://www.internationalschool.la)

### **Specific Responsibilities:**

Responsibilities include, but are not limited to, the following:

- Successfully organize, manage, and coordinate the team's program.
- Identify and recruit student-athletes. Identify strengths and weaknesses of players and develop strategies enabling the team to compete while encompassing the department's core covenants.
- Provide guidance and input to each student-athlete.
- Coordinate practices, on and off-season, camps, clinics, promotional events, and competition schedules.
- Maintain a safe environment for participants and utilize appropriate training methods to minimize injury. Take appropriate safety precautions during practices and games.
- Continually evaluate program for sources of improvement.
- Be a positive and visible role model in the school and community at all times.
- Manage the care, maintenance, and procurement of all equipment and supplies. Complete annual inventory, issue and check out equipment, mark equipment for identification, and store equipment at the end of each season. Request purchase of needed equipment and supplies for following season. Recommend improvements to facilities as necessary and appropriate.
- Attend school and league meetings as scheduled; consult with the Athletics Manager on issues when necessary.
- Maintain regular attendance and punctuality.

### **Selection Criteria**

#### **Essential Qualifications:**

- Evidence of effective work with student-athletes and evidence of ability to work and relate positively and effectively with staff and students.
- Coaching experience is preferred but not necessary.
- Ability to demonstrate correct techniques.
- Flexible schedule that might involve working some nights and weekends.
- Coaching certification preferred for chosen sport (professional development may be available).
- Be able to effectively demonstrate skills and techniques and experience in program development.
- Demonstrated ability to work effectively and collaboratively with coaching staff.
- Demonstrated ability to motivate and lead young adults.
- Demonstrated organizational and leadership skills.
- Ability to communicate positively and effectively with players, coaches, administrators, parents, and the community.

- Demonstrated ability to instruct student-athletes in skills of the sport and to help them develop life-long values of goal-setting, commitment to task, and the virtues of good sportsmanship in the face of victory or defeat.
- Provide valid and certified First Aid and CPR certificates.
- In order to drive school vans applicants must be 21 years and older and must have held a valid CA driver's license for at least 3 years.

**Supervisor's responsibility:**

All employees must supervise students and are expected to comply with our School Child Protection and Mandated Reporter Policies.

**Work environment:**

This job operates in a professional office environment and outdoors. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets, and fax machines.

**Physical demands:**

While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, walking, bending, kneeling, stooping, crouching, crawling, and climbing all day. The employee must frequently lift and/or move items over 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**Work authorization:**

Must be authorized to work in the United States, take and pass the Department of Justice Live Scan, and must meet all health requirements of health screening, TB, and immunizations.

*The International School of Los Angeles provides equal employment opportunity to all individuals regardless of their race, color, creed, religion, gender, age, sexual orientation, national origin, disability, veteran status, or any other characteristic protected by state, federal, or local law.*

**How to Apply**

Please send your cover letter, resume, and list of references to [Athletics Manager Andrew Sobol](#) (indicate "MS or HS + Team Name" in the subject line). These positions are available for an August 2022 start, with applications considered on a rolling basis. *No phone calls, please.*

The International School of Los Angeles is an equal opportunity employer.